



HETAUDA SUB-METROPOLITAN CITY
OFFICE OF THE MUNICIPAL EXECUTIVE
HETAUDA, MAKAWANPUR
BAGMATI PROVINCE, NEPAL



Request for Expression of Interest (EOI)

Date of Publication: 2080/08/12 (28th Nov, 2023)

Name of Project: Consulting Services for Conducting Level II (1696 hrs.) training under Training with OJT Program

1. Hetauda Sub-Metropolitan City has allocated fund toward the cost of Consulting Services for Conducting Level II (1696 hrs.) training under Training with OJT Program and intends to apply a portion of this *fund* to eligible payments under the Contract for which this Expression of Interest is invited for **National Consulting service**.
2. The *Hetauda Sub-Metropolitan, Office of the Municipal Executive, Hetauda, Makawanpur* now invites Expression of Interest (EOI) from eligible consulting firms (“consultant”) to provide the following consulting services: **Conducting Level II (1696 hrs.) training under Training with OJT Program**.

S.N.	EOI No.:	Consulting Service Name
1.	HSMC/CS/EOI/01/080/81	Consulting Services for Conducting Level II (1696 hrs.) training under Training with OJT Program (Professional Computer Hardware and Networking Technician)
2.	HSMC/CS/EOI/02/080/81	Consulting Services for Conducting Level II (1696 hrs.) training under Training with OJT Program (Professional Motorcycle Service Mechanic)

3. Interested eligible consultants may obtain further information and EOI document free of cost on or before **13th Dec, 2023, 12:00 Hours** at e-GP system www.bolpatra.gov.np/egp.
4. Expressions of interest shall be delivered online through e-GP system www.bolpatra.gov.np/egp on or before **13th Dec, 2023, 12:00 Hours**. (Manual submission is not applicable)
5. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
6. EOI will be assessed based on **Qualification 40%, Experience 50%, and Capacity 10%** of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
7. Minimum score to pass the EOI is **60**.

Chief Administrative Officer